Capital declaration document checklist

Preparation for your accountant - not the official return

Name: _____ Reporting date: _____

Tick applicable items as collected. Flag missing records; do not guess amounts. Ask which documents should actually be attached.

☐ Request and earlier declaration

The Tax Authority request; the complete earlier declaration, attachments and filing receipt; and relevant earlier explanations or correspondence.

☐ Banks and accounts

Banks and financial institutions: confirmations at the requested date for all relevant family members, including deposits, foreign-currency accounts, digital accounts, joint accounts and overseas accounts. Where needed, account opening or closure records and transactions explaining transfers.

☐ Investments and securities

Investment portfolios: detailed statements and acquisition-cost information. For transferred portfolios or relevant transactions, obtain the history needed to establish cost. A market-value screen may not provide the required figure.

☐ Pensions, insurance and savings

Pensions, savings and insurance: capital-declaration certificates from pension funds, provident funds, study funds, life insurers and savings plans as appropriate. Do not assume an app’s balance is the figure required by the form.

☐ Israeli and overseas property

Israeli and overseas real estate: purchase agreements, payment evidence, ownership records, ownership percentage, associated costs and improvements; separately, the mortgage or other debt balance at the reporting date. Consider property under construction and partial interests too.

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☐ Vehicles and personal possessions

Vehicles and other property: acquisition and finance documents, registration, household contents and significant possessions; jewellery, art and collections where relevant. Flag missing historical invoices rather than inventing costs.

☐ Loans and debts

Loans and debts: agreements, balances and transfer evidence for amounts borrowed and lent. Include family loans, private debts and business or company balances as applicable.

☐ Business, company and partnership

Business and company information: balance sheet or accounting data at the relevant date, capital and owner current accounts, investments and loans, inventory, fixed assets, receivables, payables, ownership percentages and partnership information, according to the business structure and applicable form section.

☐ Digital assets

Digital assets: exchanges and wallets, acquisition and transfer history and cost records. Never provide passwords, private keys or recovery phrases; these are not capital-declaration preparation documents.

☐ Changes and sources of funds

Events explaining wealth changes: inheritance, gifts, disposals, compensation and loans received or repaid, with relevant evidence of the source of funds. A gift is not a loan and should not be presented as a debt.

Missing records / questions for the office:

Never send passwords, private keys or recovery phrases. Use an agreed secure document channel.